



Director of Academics

The San Francisco Girls' School, a 9-12 STEM-focused independent school that will open August 2021, is seeking a visionary educator to serve as the Director of Academics beginning July 1, 2020. The Director of Academics will work closely with the Head of School to develop the academic program and curriculum for the school. The Director will serve as a member of the Leadership Team and will help hire the initial group of faculty and staff. The Director of Academics will also lead the Center of Excellence for Girls' STEM Education, an integral part of the school.

This is an exciting opportunity for an experienced educator to help build an innovative academic program for girls and be part of an important and far-reaching mission.

Key Responsibilities:

- Create, in collaboration with the Head of School, an initial academic program and continue to develop and guide the school's academic program as the school grows
- Organize and coordinate faculty recruitment and hiring
- Guide and support faculty professional development
- Coordinate faculty teaching and duty assignments
- With the Head of School, design and implement faculty orientation, training, mentoring, and evaluation
- Create and manage the master schedule
- Establish student grading and reporting standards
- Monitor and support student success and communicate student progress to parents
- Work with the Head of School on preparing for initial accreditation process
- Facilitate programming for Center for Research in Girls' STEM Education
- Coordinate with IT support the online and technology components of the academic program
- Support the Head of School and Director of Admissions and Enrollment in promoting the school to potential families and donors

Qualifications and characteristics:

- Master's Degree in Education, STEM or related field
- 3-5 years experience in academic leadership roles, preferably in an independent school
- Understanding of cutting-edge STEM programming and innovations in its teaching, with experience of an interdisciplinary approach
- Passion for and understanding of best practices in girls' education
- Leads with a collaborative approach

- Creative problem-solver
- Ability to manage multiple competing priorities

Interested candidates should send a resume and cover letter to blankenship@sfgirls.org.

San Francisco Girls' School will be an all-girls independent high school nationally recognized for its academic excellence and outstanding STEM program (<https://sfgirls.org>). The school's mission is to educate and inspire leaders in STEM, and aims to remedy the declining number of women pursuing university STEM degrees and, later, STEM careers. There is no all-girls independent high school in the Bay Area, an anomaly among major U.S. cities at a time when a large body of research has proven the effectiveness of single-sex education in optimizing a girl's academic performance and leadership skills.

SFGirls has a broader mission of serving as an incubator for innovative STEM coursework, designed specifically for girls, through its **Center of Excellence for Girls' STEM Education**, and delivering it on-line for free to a national consortium of public girls' schools. The CoE will combine data analysis from this pioneering public-private initiative with pertinent research to refine best practices, and develop a foundational pedagogy for teaching girls STEM. Ten public girls' schools across the country are participating in the consortium. Programming began in September 2019 with an *Intro to STEM Careers*, a live-streamed interactive speaker series showcasing women in Bay Area STEM jobs.